

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
September 14, 2011

Chairperson Rachel O’Neill called the meeting to order at 6:36 PM. Present were Board members Annemarie Burnham, Angelina Pearce and Megan Hicks. Administrators present were Superintendent Ken Henrici and Principal Dan White. Unable to attend was Board members Stephanie Harrington, Jean Lambert and John Bolduc.

2. WRITTEN COMMUNICATIONS TO THE BOARD: None

3. COMMUNICATION WITH THE AUDIENCE: None

4. INFORMATION ITEMS:

A. Monthly Report:

Linda Rogers presented the monthly report to the Board that included an update on Language Arts.

B. Principal and Superintendent Information:

Principal

- Playground Project
 - Installation complete as of today, wood carpet spread this weekend, ready to use Monday
- Language Arts & Math Data Team Meetings – All Board members are invited to attend.
Language Arts: September 21, October 26, November 30, December 21, January 25, February 29, April 4, May 30, June 13
Math: October 5, November 9, December 14, January 18, February 15, April 11, May 23, June TBD
- Upcoming Dates:
Open House-Thursday, September 15th – 6-7pm, CMT information distributed to parents
Early Release Day – Professional Development-Friday, September 16th @1:15pm
 - ❖ Formula for Success – PBIS
 - ❖ Special Education Workshop-Dr. Jeff DanforthChaplin CREW Meeting – Sept. 20th – 4-6pm in the Library
Vertical Team Meeting w/PH, Hampton and Scotland – Sept. 21st – 1:15-2:45pm
School Pictures – September 27 & 28
School Climate & Bullying – Implementing the new CT Anti-Bullying Legislation – September 28th (Stephanie P., Donna D., Dan W.)
Flu Shot Clinic – Oct. 3rd – Staff and students (new mandatory legislation for PreK and Kindergarten)
October 7 – PD Day – Reading with presenter from Teacher’s College

Superintendent

1. K-12 Curriculum Coordination; Vertical Teaming – September 21:
A meeting will be held September 21st with an update for the Board at the next meeting.

2. CMT Update: Will discuss later on the agenda.
3. EASTCONN Consortium – Fuel Bid:
The locked-in price of \$2.17/gal. ended June 30th. The consensus of the consortium is to wait until October expecting the price to go down (current price is \$3.17/gal.).
4. Proposed EASTCONN Health Collaborative:
EASTCONN is surveying all districts for health insurance (there was a reduction in the Anthem health insurance premium for this year).
5. Potential Revisions to 11-12 School Calendar:
Will discuss later on the agenda - 3 “snow days” were used for Hurricane Irene.
6. PHHS/CES Principal Meetings:
Principal meetings will continue for an opportunity to coordinate on curricular and other issues. The Institute for Learning Classroom Walkthrough model gives the Principal and Teachers an opportunity to see what teachers are teaching and students are learning by conducting classroom walkthroughs and work collaboratively to improve student achievement.
Parish Hill Flu Clinic will be held on October 6th from 3-5pm.

C. Enrollment/Staff/Facility Update:

Enrollment is at 182 students with no staff changes.

5. OLD BUSINESS/NEW BUSINESS:

A. Approval of Minutes: August 24, 2011

Motion to approve the minutes of August 24, 2011, was made by Annemarie Burnham, seconded by Angelina Pearce and carried with one abstention by Megan Hicks.

B. Approval of Financial Statement:

Motion to approve the August 31, 2011 Financial Statement, was made by Annemarie Burnham, seconded by Angelina Pearce and carried unanimously.

C. Appointment of Stephanie Partyka-School Social Worker:

Motion to approve the appointment of School Social Worker Stephanie Partyka, was made by Annemarie Burnham, seconded by Angelina Pearce and carried unanimously.

D. CMT Update:

There will be a monthly update on CMTs. The administration will meet regularly with a clearly defined action plan to measure the progress of achievement with documented evidence of goals and strategies.

E. Final Approval of Bullying Policy #5146; Final Approval of “Green” Policy #3524.2:

Copies of the Policies will be available on the website with hard copies available upon request. A workshop will be available on October 28th on how to implement the Climate Plan.

Motion to approve the Bullying Policy #5146, was made by Annemarie Burnham, seconded by Megan Hicks and carried unanimously.

Motion to approve “Green” Policy #3524.2, was made by Annemarie Burnham, seconded by Megan Hicks and carried unanimously.

F. Discussion of Potential Revisions to 2011-2012 School Calendar:

Discussion was held regarding options to cover Hurricane Irene snow days. Mandated number of days is 180 with Chaplin Elementary having 183 days. Rachel O'Neill suggested revisiting the calendar in January and asked that a tally of used snow days be included in the staffing report.

6. COMMITTEE REPORTS (Committees May Report Information to the Board):

A. CABE/EASTCONN: No Report

B. Educational & Board Policies:

A meeting will be held on October 12th at 6pm to present an addendum on the Acceptable Use Policy to qualify for the E-rate.

C. Personnel & Supervision Policies: No Report

D. Central Office:

The next meeting will be held on Thursday, September 15th at 6:30pm.

E. Building, Grounds & Insurance:

A good deal with reduced premiums was obtained on insurance for liability and worker's compensation.

F. Transportation:

A bus is being monitored for arrival times.

G. Public Relations: No Report

H. School Readiness/Discovery:

The next meeting for School Readiness is September 27th at 4pm.

I. Technology:

The distribution of laptops has begun.

7. SECOND AUDIENCE/COMMUNICATIONS:

A parent asked the Board if there is a policy regarding employees being friends of students on Facebook. Principal White reported that Chaplin Elementary has no policy regarding Social Networking but recommends that staff do not have an account. Superintendent Henrici reported that there is a growing trend to adopt a policy for Social Networking and will obtain policies from other districts for review.

8. NEXT MEETING AGENDA ITEMS:

- CMTs
- Tentative Approval of Acceptable Use Policy

9. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND/OR LEGAL MATTERS: None

10. ADJOURNMENT:

Motion to adjourn (7:38 PM) was made by Annemarie Burnham, seconded by Megan Hicks and carried unanimously.

***Respectfully Submitted by Kathleen Scott
Recording Secretary***