

Chaplin Board of Education  
Chaplin, Connecticut  
Meeting Minutes  
August 25, 2010

Chairperson Rachel O'Neill called the meeting to order at 6:37 p.m. Present were Board members Annemarie Burnham, Stephanie Harrington, Jean Lambert. Administrators present were Superintendent Ken Henrici and Principal Dan White. Unable to attend were Board members Angelina Pearce, John Bolduc and Megan Hicks.

2. Written Communications to the Board: Letter from Michelle Moon requesting the board approve continued maternity leave. Letter from Carrie Gryzwacz requesting the board approve continued maternity leave. Receipt of letter indicating legal services from Durant, Nichols, Houston, Hodgson and Cortese Costa P.C. Thank you letter written by Ken Henrici thanking Board for condolences and support on the death of his mother. Memo indicating a schedule of possible dates from the teachers union concerning negotiations.
3. Communication with the audience: Chris Blair briefly mentioned fundraiser to be held in September to aide family with medical needs, more information at future Board meeting. Dick Wiengart thanked the community and school for volunteer help with new playscape. Dick also requested notice for teacher negotiations to provide a board of finance member the opportunity to observe sessions.
4. Information items:  
Monthly Report: See attached: Summer work on building and prep and welcoming of students for the 2010-2011 year.  
Principal and Superintendent Information: See attached: CMT results and action plan, Principal's report with school start dates, classroom improvements, capital improvement projects update and upcoming dates including August and September' for open house and parents' nights. Mandarin Chinese after school enrichment program-- A reception will be held on the 27<sup>th</sup> of August to include introduction to CES staff. Introduction of the Mandarin Chinese teacher Jieyu Lu to the board will occur at the September meeting. Education Job bill: more information needed. CMT scores concerns and progress for 2010. Enrollment/staff/facility update : Enrollment is at 186 students.
5. Old Business/New Business  
Approval of minutes: June 16, 2010 motion to approve the minutes of June 16, 2010 was made by Rachel O'Neill, seconded by Annemarie Burnham and carried unanimously.  
Approval of Financial Statement: Motion to approve financial statement was made by Annemarie Burnham, seconded by Stephanie Harrington and carried unanimously.  
Approval of Budget Transfer and Final Financial Statement of 09-10 Motion made by Annemarie Burnham, seconded by Jean Lambert and carried unanimously.  
Mandarin Chinese After- School Enrichment Program will meet Tuesday/Thursday when after school clubs begin. Dan White indicated that numbers for grades 3-4 were very good and 5-6 will be sent an additional notice for sign ups.  
Approval of Lunch Price increase (Effective August 30, 2010). Motion made to increase lunches from \$1.75 to \$2.00 made by Stephanie Harrington, seconded by Jean Lambert. Discussion occurred which indicated that a lunch budget surplus no longer exists but this will not change free reduced lunch programs available. Motion carried unanimously.  
2010 CMT report- Ken discussed concerns over decreases in scores in reading and writing. Dan White provided a PowerPoint presentation with graphics shown to Board with numbers and percentages indicating both longitudinal views and grade views of scores with areas highlighted for concern. Although CES met AYP, an improvement plan to include a school wide writing program and other interventions for the 2010-2011 year was reviewed.  
AYP: CES did make AYP for current CMT scores.

Approval of Leave requests for Michelle Moon and Carrie Grzywacz. Motion made by Annemarie Burnham to approve continued leave for Michelle Moon, seconded by Jean Lambert, carried unanimously. Motion made by Stephanie Harrington to approve continued leave for Carrie Grzywacz, seconded by Annemarie Burnham, carried unanimously.

Appointment of Teacher for 2010-2011 School Year, Jacqueline Kremer. Motion made by Annemarie Burnham, to approve appointment of teacher Jacqueline Kremer for 2010-2011 school years, seconded by Stephanie Harrington carried unanimously.

6. Committee Reports:

- A. CABA/EASTCONN: Vote for new building carried with two votes against.
  - B. Education and Board Policies: Possible board policy in the future to include additional quotes on projects.
  - C. Personal and Supervision Policies: E-mail will be sent for possible negotiation dates to the committee members.
  - D. Central Office: N/A
  - E. Building, Ground and Insurance: N/A
  - F. Transportation: N/A
  - G. Public Relations: N/A
  - H. School Readiness/discussion: N/A
  - I. Technology: N/A
7. Second Audience/Communications: Dick Weingart thanked the board for continued support with budgeting and made suggestions on public relations in reference to volunteer work with the playscape. He also commented on the presence of a board of finance member at negotiations and discussion rules with board of education members in relation to negotiation meetings. Chris Blair requested clarification on the board of finance role as an observer related to negotiations, Ken Henrici clarified according to state statute.
  8. Next meeting agenda items: Meeting the new Mandarin Chinese teacher and new Board attorney Donald Houston of Durant, Nichols, LLC. The CES annual report will be forthcoming in accordance with state statute guidelines. Dates for teacher contract committee and negotiations will be set.
  9. Executive Session: N/A
  10. Adjournment Rachel O'Neill made a motion seconded by Jean meeting adjourned at 8:02