

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
Chaplin, Connecticut
Special Meeting Minutes
August 19, 2009

Chairperson Lisa Rose called the meeting to order at 6:35 PM. Present were Board members Annemarie Burnham, Rachel O’Neill, John Bolduc and Shari Smith. Administrators present were Interim Superintendent Ken Henrici and Principal Dan White. Unable to attend were Board members Stephanie Harrington and Angelina Pearce.

2. WRITTEN COMMUNICATIONS TO THE BOARD:

The Board received a notice regarding the status of negotiations.

3. COMMUNICATION WITH THE AUDIENCE:

Nancy Douton asked the Board about the reduction in force order list. It needs to be checked with the attorney.

Motion to move Item 5E to Item 5A, was made by Rachel O’Neill, seconded by John Bolduc and carried unanimously.

4. INFORMATION ITEMS:

A. Monthly Report: No Report

B. Principal and Superintendent Information:

Principal

◆ Start of School

Monday, 8/24 Professional Development Day (all staff)

- School-Wide Behavior System
- CMT Celebratory Luncheon
- Technology

◆ SMART Boards

ARRA Stimulus Grant – 13 SMART Boards in classrooms

School Readiness Grant – 1 PreK SMART Board

◆ White Boards

Replaced Chalk Boards

◆ Carpet Replacement

Completed – 4 Hallways, Music Room, Social Worker, Reading & Speech Language Pathologist

◆ Professional Development – 2009-2010

PBS

Data Driven Decision Making – SERC Grant

a. CMT Report:

Principal White presented the CMT scores. Teachers are reviewing scores and moving in the right direction for continued improvement.

	<u>Math</u>	<u>Reading</u>	<u>Writing</u>
Grade 3 - 2009	35.3% / 76.5%	41.2% / 64.7	47.4% / 68.4%
2008	24% / 62%	45% / 62%	64% / 82%
Grade 4 – 2009	50% / 84.6%	63% / 88.9%	63.3% / 83.3%
2008	5.6% / 44.4%	27.8% / 44.4%	27.8% / 66.7%
Grade 5 – 2009	53.8% / 84.6%	61.5% / 84.6%	68.8% / 81.3%
2008	56.3% / 71.9%	62.5% / 71.9%	53.1% / 78.1%
Grade 6 – 2009	66.7% / 96.3%	79.3% / 79.3%	54.8% / 80.6%
2008	45.7% / 74.3%	60% / 77.1%	45.7% / 77.1%

The scores are a comparison of the same grade with 2008 scores compared to 2009. The first number is the % of students making Connecticut State Goal. The second number is % of students scoring Proficient – NCLB Goal.

Superintendent

1. CMT Report:

Superintendent Henrici is pleased with the progress and improvement of the CMTs and commended the Principal and staff for attaining their goals for improvement.

2. Preliminary NCLB Report:

The preliminary NCLB report is due any day and the administration is confident that Chaplin Elementary has met AYP.

3. H1N1 Flu Update:

The nurses will attend a meeting with the Eastern Highland District on August 24th for an H1N1 update on procedures and protocols. It is important to wash hands. A reminder to parents will be included in the opening letter. A vaccine will be available in October. Parish Hill has volunteered to be a site for the clinic.

The old BEST teacher induction program has been replaced by the TEAM program that will be implemented in the Fall.

7th grade orientation will be held tomorrow at Parish Hill from 9-12pm.

Upgrades have been made at Parish Hill including a new drop ceiling and energy efficient lighting.

C. Enrollment/Staff/Facility Update:

There is an additional .5 teacher for PreK. Student enrollment is at 177. Teachers were moved to other classes due to a change in class size.

5. OLD BUSINESS/NEW BUSINESS:

Appointment of Teacher for 2009-2010 School Year – Kaitlin Beavan .5 PreK:

Motion to approve appointment of Kaitlin Beavan .5 PreK for the 2009-2010 school year, was made by Rachel O'Neill, seconded by Annemarie Burnham and carried unanimously.

A. Approval of Minutes – June 10, 2009:

Motion to approve the minutes of June 10, 2009, was made by Annemarie Burnham, seconded by Rachel O'Neill and carried unanimously.

B. Approval of Financial Statement:

Motion to approve the Financial Statement, was made by Rachel O'Neill, seconded by Annemarie Burnham and carried unanimously.

C. Approval of Budget Transfers & Final Financial Statement 09-08:

Will be presented at the September meeting.

D. Continued Review of Educational Options:

A special meeting will be held on September 16th at 6:00 PM to review Educational Options.

E. Appointment of Teacher for 2009 – 2010 School Year – Kaitlin Beavan .5 PreK:

Moved to Item 5A.

6. COMMITTEE REPORTS:

A. CABE/EASTCONN:

The next meeting is August 25th.

B. Educational & Board Policies:

There is a new Bus Drop-off Policy. A separate notice will be sent home for parents to sign and return.

C. Personnel & Supervision Policies:

Negotiations continue with Non-Certified staff. The next meeting is August 31st.

D. Central Office:

The next meeting will be September 15th at 6:00 PM.

E. Building, Grounds & Insurance:

The grounds are landscaped very well.

F. Transportation:

The new contract will be a one year extension.

G. Public Relations: No Report

H. Preschool:

A rubric was developed out to evaluate the success of the Committee compared to other towns. A major difficulty is that the group is small and losing members. The group needs help in

their efforts to recruit parents and would like more collaboration with the school. Lisa Rose suggested polling parents in the playgroup that is well attended this year. There have been successful programs this year and the group would like to create a face book and gift baskets.

A concert will be held at Garrison Park on Sunday, August 23rd at 5:30 PM.
The next School Readiness Council meeting will be held on Tuesday, August 25th.

I. Technology: No Report

I. Dissolution Study Committee Report:
The Report is done and posted on the website.

8. SECOND AUDIENCE/COMMUNICATIONS:

Dick Weingart congratulated the Administration, staff and BOE on the CMT results as a private citizen interested in education. He requested a copy of the final Financial Statement and informed the Board that the audit is done and there was good reconciliation with the Central Office bookkeeping. A letter will be coming from Marien & Co. regarding policies and procedures.

Principal White presented AYP information. Participation was well above the benchmark, 95%. For NCLB benchmarks, Math was 82% at or above proficiency (up from last year at 76.9%), Reading was 79% at or above proficiency (up from last year at 78%) and Writing was 70% at or above basic.

The Board will need to change the November meeting date as it falls on Veteran's Day.

9. NEXT MEETING AGENDA ITEMS:

- Budget Transfers
- Final Financial Statement 08-09
- Date of November meeting
- AYP Report

The next regular meeting will be held September 9th at 6:30 PM.

10. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND/OR LEGAL MATTERS: None

11. ADJOURNMENT:

Motion to adjourn (7:50 PM) was made by Annemarie Burnham, seconded by Rachel O'Neill and carried unanimously.

*Respectfully Submitted by Kathleen Scott
Recording Secretary*