

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION
Chaplin, Connecticut
Meeting Minutes
March 9, 2011

Chairperson Rachel O’Neill called the meeting to order at 6:35 PM. Present were Board members Annemarie Burnham, Angelina Pearce, John Bolduc, Megan Hicks (6:53) and Jean Lambert. Administrators present were Superintendent Ken Henrici and Principal Dan White. Unable to attend was Board member Stephanie Harrington.

2. WRITTEN COMMUNICATIONS TO THE BOARD: None

3. COMMUNICATION WITH THE AUDIENCE: None

4. INFORMATION ITEMS:

A. Monthly Report:

The Monthly Report was presented with an update from the Talented and Gifted and Enrichment program.

B. Principal Report and Enrollment-Staff Update:

- CIP 2011-2012
 - Painting \$5,000
 - Playscape \$40,000
 - The next CIP meeting will be held on April 14th at the Senior Center at 7pm
- CMT
 - Testing completed on Wednesday, March 16th (Grades 3&4) on Thursday, March 17th (Grades 5&6)
- NAEYC Re-accreditation
 - Site Visit conducted on Monday, March 7th
 - Determination within 90 days (more likely 4-6 weeks)
 - “Classroom & Program Portfolios could serve as models for other districts”
 - The staff was commended for their efforts
- Fire Prevention Poster Contest County Winner
 - Megan Jons
 - Luncheon in Cromwell on March 31st when the state winner will be announced
- Upcoming Events
 - Book Fair – March 21-24
 - Report Cards sent home – March 23-25
 - Parent/Teacher Conferences – March 24-25
 - School Readiness Council Meeting - March 29th – 4:30-5:30
 - Grandparent/Senior Luncheon with Grade 6 – March 31st
 - Nature’s Classroom trip Grade 6 – April 4-8 with Hampton and Scotland
 - PTO Easter Egg Hunt – Saturday, April 9th – 10am

Enrollment is at 196 students with no staffing changes.

C. Superintendent Report:

1. FY 2011-2012 Budget:
Teachers were commended for agreeing to a hard 0% increase that helped in this tough budget year.
2. SY 11-12 Calendar:
A meeting was held to gather information with the goal to collaborate the school calendar as much as possible. There was a conflict with Parish Hill's trip to Quebec and great cooperation between both RD #11 and CES Boards with the goal of presenting a calendar with little variation.
3. Recent Meeting on K-12 Curriculum Coordination; Vertical Teaming-February 24:
The recent meeting made good progress discussing transitional issues from grades 6-7 and vertical teaming.
4. New Electronic Generation Supplier-Money Saved:
RD11 saved approximately \$6,000 and CES saved approximately \$4,000 with a new Generation Supplier after bid solicitation.
5. Fuel Bid Meeting-March 10:
A meeting will be held with the EASTCONN fuel consortium. The current locked in cost is \$2.18/gal.
6. Cooperative Purchasing; Shared Services-EASTCONN Meeting-March 22:
A meeting will be held with districts from northeastern CT for cooperative purchasing of food and school supplies.
7. CABE-Day on the Hill:
Superintendent Henrici attended the CABE Day on the Hill where the Governor and Chairs of the General Assembly's Education Committee were in attendance. The Governor is committed to Education and ECS will be level funded.
8. Empty Bowl Event-Parish Hill-March 24:
Board members are encouraged to participate in the Empty Bowl event by making bowls and soups.

A preliminary bid from Anthem on health insurance came in lower than anticipated.

5. FINAL APPROVAL 2011-2012 BUDGET:

Motion to approve the proposed budget with a bottom line of \$3,114,665, was made by Annemarie Burnham, seconded by John Bolduc and carried unanimously.

The Budget will be presented to the Board of Finance on March 21st at 6:30 PM at the Chaplin Town Hall.

6. OLD BUSINESS/NEW BUSINESS:

A. Approval of Minutes: February 9, 2011

Motion to approve the minutes of February 9, 2011, was made by Annemarie Burnham, seconded by Jean Lambert and carried with two abstentions by Jean Lambert and John Bolduc.

B. Approval of Financial Statement:

53% of the budget has been spent to date.

Motion to approve the Financial Statement through February 8, 2011, was made by Annemarie Burnham, seconded by John Bolduc and carried unanimously.

C. Final Approval of New Medication Policies:

Motion to approve the New Medication Policies that was tentatively approved at the February 9th meeting, was made by Annemarie Burnham, seconded by John Bolduc and carried unanimously.

D. Board Approval of Continued Participation in Healthy Food Certification Program:

There are no changes from previous years and reimbursement is received from the state for participation in the program.

Motion to continue participation in the Healthy Food Certification Program for 2011-2012, was made by John Bolduc, seconded by Annemarie Burnham and carried unanimously.

E. Final Approval of 2011-2012 School Calendar:

The Board was presented with a revised 11-12 school calendar. A meeting was held with CES and RD11 to discuss major discrepancies (the start date and February and April vacations). They agreed to the same start date of August 31st for students. CES moved the February break from the 17th to the 21st with the 17th an early release day. CES moved the April vacation to the week of the 16th to coincide with RD11 due to the Quebec trip and transportation costs. The revised calendar mirrors the draft copy from EASTCONN and will be drafted by Hampton Elementary School. 39% of school districts have school in some or all of February.

Motion to approve the final modified 2011-2012 School Calendar as presented, was made by Annemarie Burnham, seconded by Jean Lambert and carried unanimously.

7. COMMITTEE REPORTS (Committees May Report Information to the Board):

A. CABE/EASTCONN:

There was no EASTCONN meeting in January due to the weather. There are concerns with fuel costs. There are various programs including a GED diploma that allows a person to earn \$8,000 or more, development classes, employee training and English as a second language. EASTCONN is looking at a regional calendar for cost savings and is optimistic about the new building which they hope to occupy in October.

B. Educational & Board Policies: No Report

C. Personnel & Supervision Policies: No Report

D. Central Office: No Report

E. Building, Grounds & Insurance:

Insurance premiums for liability and workers compensation from CIRMA came in 1% lower than expected.

F. Transportation: No Report

G. Public Relations:

Will be discussed during Executive Session

H. School Readiness/Discovery:

The next meeting will be held the end of March. The \$107,000 School Readiness Grant is due in mid May. The Budget and Grant will be reviewed at the April meeting.

I. Technology:

CMT online testing went down state wide due to a missed application by the state.

8. SECOND AUDIENCE/COMMUNICATIONS: None

9. NEXT MEETING AGENDA ITEMS:

➤ Budget

10. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND/OR LEGAL MATTERS:

Motion to enter into Executive Session (7:17 PM) for the purpose of discussing Personnel and/or Legal Matters and invite the Superintendent and Principal to attend, was made by Annemarie Burnham, seconded by John Bolduc and carried unanimously.

The Board came out of Executive Session at 7:31 PM.

11. ADJOURNMENT:

Motion to adjourn (7:31 PM) was made by Annemarie Burnham, seconded by John Bolduc and carried unanimously.

*Respectfully Submitted by Kathleen Scott
Recording Secretary*