

**CHAPLIN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT
SPECIAL MEETING NOTICE MINUTES**

Thursday, November 3, 2011

6:30 P.M.

**Chaplin Elementary School
Library/Media Center**

Board of Education meeting

Chairperson Rachel O'Neill called the meeting to order at 6:37p.m. Present were members Stephanie Harrington, Angelina Pearce and Megan Hicks. Administrators present were Superintendent Ken Henrici and Dan White. Jean Lambert arrived at 6:42p.m. Anne Burnam arrived at 7:00p.m. Megan Hicks left at 7:36p.m.

2. Written communications to the Board: None

3. Communications with the audience: introduction of sixth grade class officers.

4. Information items: None

Superintendent Report: A Teacher Evaluation Plan Committee was formed to study various teacher evaluation models and develop a revised teacher evaluation model. The next vertical teaming meeting will be November 16, 2011. A CMT plan update will be presented at each meeting, Linda Rogers walk through plan includes teaching to the standards. The fuel bid will be at \$3.09 lock in. The meeting with the Anthem brokers will be on the November 29, 2011. The FY 12-13 budget process will start in November. The CAPSS student leaders were selected.

Principal Report: School climate and anti-bullying : PD plans Jan 2012 and resource assistance. Well pump: one of two needs replacement. Currently awaiting quote from Aqua Pump as to the cost. Lighting-conserve to review proposal incorporated into the electric bill, current spending is approx. \$3,500 per year - fuel cost increase- budget offset savings of \$8,250.00 with summer hire. Upcoming item (see attached dates)

Enrollment and staff updates: 181 students

5. Old business/ New business

A. Approval of Minutes: October 12, 2011: Motion was made by Megan Hicks seconded by Jean Lambert, carried unanimously.

B. Approval of financial statement : Motion made by Jean Lambert seconded by Megan Hicks, carried unanimously.

C. CMT update presented by Linda Rogers. Ms. Rogers presented to the Board Progress on the Language Arts School Improvement Plan(Nov. 3, 2011). The Focus is on essay writing (student writers notebooks). A sample writing plan was given to Board as a handout, along with goals and expectations.

D. Final approval of Computer Acceptable Use Policy #6141.321(a). Motion made by Stephanie Harrington seconded by Angelina Pearce, carried unanimously.

E. Final approval of Staff Social Networking Policy #4118.51 Motion made by Anne-Marie Burnham seconded by Jean Lambert. Discussion about language in version #2. Delete language from sentence #4 to be revised to read "Employees, faculty and staff may give networking website passwords to students only to access educational networking sites," , carried unanimously with amended language.

F. Final approval of Student Social Networking Policy #6141.326. Motion made by Anne Burnham, seconded by Jean Lambert, amendment to policy to delete paragraph #4 carried unanimously.

6. Committee Reports:

- A. CABE/ Eastconn : meeting place change and Board changes
- B. Education and board policies: N/A
- C. Personnel and supervision Policies :N/A
- D. Central Office: N/A
- E. Building and grounds, Insurance: N/A
- F. Transportation:N/A
- G. Public Relations : N/A
- H. School readiness: Next meeting Nov 29
- I. Technology: updated plan projections

7. Second audience communications: N/A

8. Next Meeting Agenda Items: Committee Assignments, CAPPS Student-Leader awards, FY 12-13 budget, CMT update

9. Executive session :N/A

10. Motion made to adjourn by Anne Burnham seconded by Jean Lambert @ 8:16p.m.