

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

CHAPLIN BOARD OF EDUCATION

Chaplin, Connecticut

Meeting Minutes

November 10, 2010

Chairperson Rachel O’Neill called the meeting to order at 6:40 PM. Present were Board members Annemarie Burnham, Stephanie Harrington, Megan Hicks and Jean Lambert. Administrators present were Interim Superintendent Ken Henrici and Principal Dan White. Unable to attend was Board members John Bolduc and Angelina Pearce.

2. WRITTEN COMMUNICATIONS TO THE BOARD:

A letter of resignation was received from Jennifer Meizels.

3. COMMUNICATION WITH THE AUDIENCE: None

4. TALENTED AND GIFTED PRESENTATION – DONNA DUFRESNE:

Donna Dufresne presented a packet on the Talented and Gifted program that includes a schedule of activities held during the week and a brochure on the program that uses a school wide enrichment model. There are several different levels and students are identified through testing and teacher recommendations (14% of the student body). Enrichment activities are held during recess, lunch, on field trips and during classes. Parents are welcome to visit during enrichment clusters.

5. INFORMATION ITEMS:

A. Monthly Report:

The monthly report was presented to the Board. Many exciting things happened this past month. Several field trips took place. 2nd grade has been participating in Imaginations Connection activities with North Windham School. Classes from North Windham spent the day in Chaplin working on ice breaker activities, writing letters to their parents, interviewing each other and pairing up as pen pals. Chaplin recently visited North Windham and spent the day writing poems.

The final goal of the program is to publish a book of poetry. 6th grade went to the Natchaug River to collect specimens as part of the water works science component. Donna Drasch and Juan Sanchez helped lead the group along with enrichment teacher Donna Dufresne. PreK traveled to Hurst Farm in Andover while the Kindergartners visited Buell’s Orchard.

Chaplin Elementary School also hosted another successful Family Reading Night. Festivities started with a Huga Tuga assembly in the afternoon followed by a book chat, pizza party and Sally Rogers concert in the evening. A good time was had by all.

Lastly, Chaplin had their first student run Town Meeting. Music and dancing presentations were done by 1st and 2nd grade students. 3rd grade students from Mrs. Goettel’s class gave a power point presentation about their recent field trip to the Nathan Hale Homestead Museum. This

continues to be a great way to get the students and staff together and practice Chaplin's Formula 4 Success.

B. Principal and Superintendent Information:

Principal

- ♣ Curriculum Nights – October 20th
 - Grade 5 & 6 w/Linda Rogers, Nancy Douton & Jen Meizels
 - About 75% participants with positive parent feedback

- ♣ Superintendent Award recipients – Grade 6 students
 - November 17th @ RHAM High School at 7:00pm
 - ◆ Patrick Morse
 - ◆ Olivia Boudreau
 - Presentation of award recipients at December BOE meeting

- ♣ Upcoming Dates:
 - Professional Development Day – Friday, November 12th
 - ◆ Positive Behavior Support Program – a.m.
 - ◆ Writing – Units of Study - p.m.
 - Report cards sent home – Friday, November 19th
 - Chaplin Family Skate @ UCONN Rink – Saturday, 11/20 – 2:30-3:30pm
 - Parent-Teacher Conferences – Monday, 11/22 & Tuesday, 11/23
 - World Class Reader program – 12/1 – 3:15-4:30pm (4 sessions held throughout the year)
 - PTO Craft Fair – Saturday, 12/4 – 9:00a.m. – 2:00pm

Superintendent

1. Teacher negotiations
 - Negotiations continue with a meeting on November 17th with a state mediator (backup date is December 2nd).
2. Strategic School Profiles-2009-2010; PSIS

The state is struggling with providing the Strategic School Profile and PSIS. They should be received in late November and will be presented at the December meeting. There is a new *Comprehensive Educational Data and Research* (CEDaR) link to the state website that will provide comprehensive data and research with a better snapshot of longitudinal data.
3. SSP's – Student Success Plans

A pilot program will be implemented with a possibility of state funding.
4. Annual Report – 2009-2010

The First Selectman has requested the Annual Report and it will be presented to the Board at a future meeting.
5. Teacher Evaluation Plans – New SDE Guidelines

The Board was presented with a letter from the Commissioner of Education regarding new

guidelines for teacher evaluations. The state is promising new guidelines with a number of factors that need to be considered for teacher evaluation, including student performance. The guidelines should be available on or before June 30, 2013.

The Superintendents Award ceremony is one of the highlights of the year with two students selected from each University Region district (25 districts are invited). Two CES students will be recognized at RHAM High School and at the December Board of Education meeting.

C. Enrollment/Staff/Update:

Enrollment continues to climb and is at 191 students with no staff changes.

6. OLD BUSINESS/NEW BUSINESS:

A. Approval of Minutes: October 13, 2010

Motion to approve the minutes of October 13, 2010, was made by Annemarie Burnham, seconded by Jean Lambert and carried unanimously.

B. Approval of Financial Statement:

33% of the budget has been spent to date.

Motion to approve the Financial Statement, was made by Annemarie Burnham, seconded by Stephanie Harrington and carried unanimously.

C. Proposed Policy Regarding Non-Payment of Lunches:

Principal White presented four options for non-payment of lunches. The Board recommends option 2 that allows for no more than 5 charges to be issued to any one student. The policy will be presented at the next Board meeting for approval.

7. FINAL APPROVAL OF BOARD OF EDUCATION POLICY 3323 – SOLICITING PRICES/BIDDING REQUIREMENTS:

Motion to approve Policy 3323 Soliciting Prices/Bidding Requirements, was made by Annemarie Burnham, seconded by Jean Lambert and carried unanimously.

8. COMMITTEE REPORTS (Committees May Report Information to the Board):

A. CABE/EASTCONN:

The Executive Director's report included an update on programs. There was a presentation from several Special Education Magnet Schools. Two students spoke about their experiences at the ACT Magnet School. The federal review for the *Headstart* program is done. The groundbreaking for the new 15,600 sq. ft. building will be held this month. A replacement is needed for John Bolduc as he can no longer attend EASTCONN meetings. Jean Lambert will attend the next meeting.

B. Educational & Board Policies: No Report

C. Personnel & Supervision Policies:

Negotiations are ongoing.

D. Central Office: No Report

E. Building, Grounds & Insurance:

Students are enjoying the new playscape. Insurance premiums from CIRMA(worker's compensation and liability) will stay virtually the same.

F. Transportation: No Report

G. Public Relations: No Report

School Readiness/Discovery:

The next meeting will be held on December 14th at 4pm.

Technology: No Report

9. SECOND AUDIENCE/COMMUNICATIONS: None

10. NEXT MEETING AGENDA ITEMS:

- Final Approval of Non-Payment Lunch Policy
- CAPSS Superintendents Student-Leader Award
- Annual Report

11. EXECUTIVE SESSION TO DISCUSS PERSONNEL AND/OR LEGAL MATTERS:

Motion to enter into Executive Session (7:24 PM) for the purpose of discussing Personnel and/or Legal Matters and invite the Superintendent to attend, was made by Stephanie Harrington, seconded by Jean Lambert and carried unanimously.

Motion to come out of Executive Session (7:42 PM), was made by Jean Lambert, seconded by Annemarie Burnham and carried unanimously.

Motion to approve temporary increase from .5 in K. Beavens position to .8 FTE for a period not to exceed 47 days for the purpose of supporting the NIAC re-accreditation process to be paid out of the self funded Preschool tuition account, was made by Stephanie Harrington, seconded by Meagan Hicks and carried unanimously.

12. ADJOURNMENT:

Motion to adjourn (7:43 PM) was made by Stephanie Harrington, seconded by Jean Lambert and carried unanimously.

*Respectfully Submitted by Kathleen Scott
Recording Secretary*